





# REGISTER HERE!

## 4 EASY WAYS TO REGISTER

Enroll ASAP to guarantee your seat in the course!

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**1. Online:** Go to: [www.CollierAdultEd.com](http://www.CollierAdultEd.com) and click on the **GET STARTED!** button to pay by credit card (Visa or MasterCard only).
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**2. Phone:** Call (239) 377-1234 (Visa or MasterCard only)
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**3. Mail:** Mail your registration form with payment (check or money order, payable to "CCPS Adult Ed") directly to:  
 Barron Collier High School  
 Attn: Adult + Community Education  
 5600 Cougar Drive  
 Naples, FL 34109
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**4. In Person:** If space is still available in a class, registrations are taken at the class location on the first day of class. However, we encourage you to sign up early so that a class may not be cancelled due to lack of enrollment.

**Register now! All courses have set minimum enrollments. Please don't wait until the last minute to register.**

### REGISTRATION FORM (One form per student)

Please print the information requested in the boxes below.

First Name

Last Name

Street Address

Apt. #

City or Town

State

ZIP Code

Daytime telephone including area code

Ext.

Evening telephone number including area code

Ext.

Email

We will not share your email with a third party.

Course information should be provided in the appropriate spaces below (see example on line 1):

Course Name	Course Number	Start Date	Time	Location	Course Fee
Internet Navigation for the 21st Century	1060018	Tue 6/11	3:30 PM	BCHS	\$79
<b>* Less Voucher or CCPS Employee Discount</b>					<b>- \$</b>
<b>Total Cost</b>					<b>\$</b>

Please enclose payment (check or money order).

#### Refund Policy

Refunds for classes will not be given after the first class. However, if you withdraw from a class for any reason, a pro-rated credit voucher, based on the date it was requested during the session, may be obtained for use toward any future class fee. Credit vouchers issued on or after June 1, 2013, will be valid for 12 months. To request a voucher contact the Adult & Community Education Office at (239) 377-1234.

Full refunds are given if we cancel a class due to insufficient enrollment. Materials fees and textbook purchases are nonrefundable once class has started.

\* Please include your CCPS employee number to confirm your discount. Vouchers will be confirmed by office staff.

Questions about our courses? Please contact us: [CommunityEdInfo@collierschools.com](mailto:CommunityEdInfo@collierschools.com) (239)377-1234