



A PROGRAM OF COLLIER COUNTY PUBLIC SCHOOLS

# COURSE PROPOSAL

## INSTRUCTOR INFORMATION

Instructor's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

## CLASS DESCRIPTION INFORMATION

Class Subject: \_\_\_\_\_

Days of Week (Monday-Thursday PM): \_\_\_\_\_

Number of Classes: \_\_\_\_\_

Time/Hours (e.g. 6:30-8:30 pm, 3:30-5:30 pm): \_\_\_\_\_

Materials/Supplies Fee: \_\_\_\_\_  One-time OR  Per Class

Maximum Class Size: \_\_\_\_\_

## EXPERIENCE

Tell us a little about yourself and your knowledge of this subject. Include previous training experience, if you have it, and any training you may have taken.

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Why do you want to teach through Community Education?

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## CLASS DESCRIPTION

Suggested Title – interesting and to the point!

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Highlight the benefit of the class for the student:

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Briefly describe what the student will learn:

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List of items to bring/wear or acquire at the only/first session:

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Do you have any suggestions for marketing this specific class to students?

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Additional information:

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In what community education location would you like to teach? Please check all that apply.

- Barron Collier High School       Gulf Coast High School       Golden Gate High School  
 Lely High School       Lorenzo Walker Institute of Technology

*Thank you! Please send your completed form to [CommunityEdInfo@collierschools.com](mailto:CommunityEdInfo@collierschools.com), or fax to 239-377-1002.*